

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

August 7, 2007
MINUTES
Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Carlisle called the meeting to order at 7:00 p.m.

Members present:

Allen Carlisle, President
Dan Bartholomew, Vice President
Dianne El-Hajj, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Bill Clark, Assistant Superintendent, Business Services
Emily Andrade, Assistant Superintendent, Educational Services
John Tofflemire, Assistant Superintendent, Human Resources
Linda Vail, Executive Assistant and Recording Secretary

President Carlisle welcomed the audience and read the District Mission statement.

President Carlisle invited Hayley Sampson, a 5th grade student at Cajon Park School, to lead the members, staff and audience in the Pledge of Allegiance. It was moved and seconded to approve the agenda.

Motion: El-Hajj

Second: Burns

Vote: 4-0 (Ryan, absent)

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
- 1.1. Requests for Use of Facilities
 - 1.2. Developer Fees Collection Report
 - 1.3. Schedule of Upcoming Events

2. Introduction of New Vice Principals

John Tofflemire introduced new vice principals, Laura Vickers and Daniel Prouty, assigned to Chet F. Harritt and Rio Seco Schools respectively. President Carlisle welcomed Ms. Vickers and Mr. Prouty to Santee School District. Member El-Hajj welcomed the new vice principals and said that La Mesa-Spring Valley will greatly miss them but Santee is very happy to have them here. Dr. Johnson said she is proud of our newest vice principals and said it is evident by our several new administrators from La Mesa-Spring Valley, they are training administrators very well.

President Carlisle introduced Twila Godley, Board Member, and Lisa DeRosier, Executive Assistant from Lakeside School District, who were visiting to see Santee's electronic board meetings in action.

3. Superintendent's Spotlight – Doug Sampson

Dr. Johnson shared that Santee School District wishes to spotlight those who do extremely wonderful things for the District. She introduced Doug Sampson who donated his time and graphic design talent to provide the District with a professional strategic plan brochure to market our school district. His dedication and support by developing an outstanding and professional brochure is greatly appreciated. Dr. Johnson said that we receive many great compliments on our brochure. President Carlisle presented Mr. Sampson with a certificate of appreciation. Member Burns, who is Member Burns' brother in law, introduced the family members who were there to help recognize Mr. Sampson.

C. PUBLIC COMMUNICATION

President Carlisle invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Carlisle invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 1.2. Development of a Board Policy Committee
- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Adoption of Child Nutrition Services Resolution #0708-01
- 2.4. Purchase of Point of Sale System for Child Nutrition Services
- 2.5. Annual Asphalt Contract Budget Increase

- 2.6. Approval of Response to Request for Agency Recommendation
 - 2.7. E•LocalLink Video and Internet Television Production Company Agreement
 - 3.1. Approval of Agreement with Maxim Healthcare Services, Inc.
 - 3.2. Approval of Memorandum of Agreement with Harmonium Incorporated to Provide Diversion Services for Students Using Project PEACE Contractual Funds
 - 3.3. Approval of Memorandum of Agreement with Harmonium Incorporated to Provide Diversion Services for At-Risk Students
 - 3.4. Approval of On-Loan Personnel Agreement with Grossmont Union High School District to Cover the Services of Danny Martinez to Teach to Eighth Grade Students
 - 4.1. Personnel, Regular
- It was moved and seconded to approve Consent Items.

Motion: El-Hajj

Second: Bartholomew

Vote: 5-0

E. DISCUSSION AND/OR ACTION ITEMS

President Carlisle invited comments from the public on any item listed under Discussion and/or Action.

1.1. Employee Support and Recognition

Dr. Johnson reported that Santee School District has been unique in the fact that in the last 8 years there have been 5 tragic and sudden teacher deaths. The Board and Executive Council have also taken on the financial burden the last several years to provide employee recognitions during budget reductions. Dr. Johnson shared that there is currently a budget of \$2,500 in place to provide recognition awards for service years and employees' of the year. In five other Districts researched, the Board or associations make the contribution for employee support items when employees are ill or die. Administration recommends that this annual budget be increased to \$5,000 in order to provide additional employee recognitions as allowed by the California Education Code. The Board has also expressed a desire to have a suitable card to be sent to employees who have a death in their family, are very ill, or need support or encouragement. Sample cards were provided for Board members to review. Member Burns supports the full amount to continue providing the personal touch, which is the culture of our District. Over the past several years there have been many expenses which Board members have paid for.

Member Bartholomew understands the need to express sympathy and concern for employees, and also employee recognition. He asked administration if a \$2,500 increase is enough to support this. Dr. Johnson believes that a \$5,000 budget is adequate. Member Ryan said that an optional fund could be established and if Board members wished, they could contribute a set amount to cover some of those needs. She believes flowers in the event of the death of an employee are an allowable expense. Member Ryan said that prior to necessary budget cuts, recognitions for Day of Teacher and Classified Employee Week came from District funds. Member El-Hajj believes this a nice and appropriate way to approach employee recognition and support. She moved to approve a \$5,000 budget for recognition, support, and encouragement for District employees.

Motion: El-Hajj

Second: Burns

Vote: 5-0

2.1. Cajon Park Kindergarten Expansion

Member Bartholomew shared that he asked for the Cajon Park kindergarten expansion item to return for Board discussion because he is uncomfortable that there may have been decisions made at the Board Facilities Workshop on July 31, 2007, without all of the information that may have been needed. He is concerned if the Board keeps making decisions on "hiccups" in the modernization process it may negatively impact the funding process and completion of other items in the plan. Following that workshop, he reviewed previous workshop data and the funding plan. He is concerned about completion of other items from the Phase I plan that tie significantly to the project and how they may be attached to a category of general expenditures, and no amount is insignificant. Member Bartholomew would like clarification on how the kindergarten expansion fits in and is prioritized higher than other things. He recognizes the need, and other "costs of doing business" but believes there needs to be a better structure of where these expenditures are being made. As a member of Grossmont's Oversight Committee, he is very aware that all of the projects and expenses may get convoluted after a while and he wishes to have a discussion to tie up the conversation about Cajon Park from the workshop.

Dr. Johnson provided Board members with a graph on the modernization funding model which also showed how much of the funding has been received or is certain. She reported the funds achieved that can be added to the \$60 million bond fund in each category of the funding model, include \$20 M in Joint Use and Energy Performance savings, \$26 M in State matching funds, and \$9 M in developer fees.

She reported that COLBI software has been installed and staff is being trained. Project and expenditure reports will be available to the Board on August 21st. When these reports are provided, it will be easier for Board members to see income and expenses and make decisions that impact the projects. Mr. Clark confirmed that the reports will be available for the next meeting and explained the funding update and shared that at this time the District can count on the \$45 M from joint use, energy savings, and State matching funds in addition to the \$60 M in bond proceeds. He

reported that the plans are being submitted for state matching funds and the funding is certain. The developer fees income was an estimate.

Member Ryan asked to clarify that the \$35 M listed under developer fees was to come only from the three major developers and does not include the ongoing, routine developer fees collected. Member Carlisle said he also understood we would use the square footage fees and mitigation fees from the major developers. Mr. Clark said that was correct. Member Bartholomew understood the kindergarten expansion at Cajon Park would come from those developer fees, not the developer fees that are used for maintenance. Mr. Clark confirmed that was correct and those developer fees are part of the modernization funding plan.

Member El-Hajj said that ongoing reports are needed to assist with particulars because the expansive information cannot be easily recalled. Mr. Clark said he understands without ongoing reports the Board is trying to move forward "with out a road map."

Member Ryan asked if the \$165 M includes all of the attorney costs, environmental studies, etc. Bill Clark said yes, those anticipated expenses are included in the modernization budget and are shown in the earlier planning documents.

Member Bartholomew reviewed the January 2006 planning documents and asked where the kindergarten project would fall for funding. Dr. Johnson reported that administration reviewed all Board items after December 2006, and provided Board members with a chart showing all modernization funds encumbered and spent. Mr. Clark said projects are not specifically designated from a particular category of funding, but from the total funding.

Member Burns asked if the developer mitigation must be negotiated and if there will be a need to use the other sources from developer fees to complete the modernization projects. Mr. Clark said the majority of that part of the funding is expected to be derived from developer mitigation. Those funds were anticipated to be directed toward the modernization goal. Member Burns said we need to know what portion of the regular developer fees is needed to be used toward modernization so the Board can know if there are other dollars to be used for other needs.

Dr. Johnson said that ADA compliance issues may impact projected budget planning, and must be addressed for matching state funds. Three modernization funding areas are completed and there are the two other areas to focus on to complete the funding plan. She shared administration has reviewed the priority items that could be completed with \$60 M and the funding balance at this time is \$106 M. Every school site has unique challenges that will need to be met as part of their site modernization priority.

Member Bartholomew agreed there are two big pieces of the funding mechanism that are not in place at this time and said that Priority 2 items are at risk if they cannot be funded because projects like the Cajon Park kindergarten expansion are interjected into the plan. If priority 1 and 2 items were completed at the 5 priority 1 schools, with the current level of funding there would only be enough funding for 1 additional school. He asked how the Board would decide if the Cajon Park kindergarten expansion should become a priority over the commitments that have been made. He said the unmet funding streams of nearly \$55M in property revenue and additional goals for accessing developer fees may not be realized.

Mr. Clark said the administrative team met following the workshop and reviewed the comments from the Board about a clearly established road map to insure that every school site will be addressed through modernization and that every school gets Priority 1 items. Member Ryan asked if we are only doing Priority 1 projects at the five schools and will return later to do the Priority 2 items. Mr. Clark said that the items completed may vary as sometimes a great cost savings can be realized if a Priority 2 item can be addressed at the same time a Priority 1 item or ADA compliance issue is being addressed. There are ADA compliance issues that need to be addressed just because we are touching a building in modernization.

President Carlisle asked how we can be sure that we will have enough funding for all items. Mr. Clark responded that on August 21st administration will provide the Board with a schedule that will show the projects that can be completed with the \$106 M in secured funding. He assured the Board that every school site will be addressed.

Member Burns would like to have a budget itemized by school. He said the kindergarten proposal was a surprise and was not part of the original plan. Dr. Johnson said that in order for Cajon Park to have five kindergarten rooms for full day the kindergarten area needs to be expanded and reconfigured. She said the project could be done at a later date but would cost a great deal more to do if not done in conjunction with the modernization. Bill Clark said individual site upgrades were part of modernization projects to meet the Board's goals on academic excellence and a productive learning environment. This project is a good solution to provide Cajon Park kindergarten with the facilities to impact the instructional program and should be accelerated because it is very cost effective and much less costly to do at this time. The ADA compliance issue by itself would cost \$225,000 and doing the Cajon Park kindergarten in conjunction with the compliance construction would save a great deal of money.

Member Bartholomew asked when the project could be completed. Dr. Johnson said the goal is to have full day kindergarten throughout the District in 2008-09. The facility could be completed to achieve the instructional goal.

Member Ryan supports the expansion because she knows that parents are leaving our district for full day kindergarten. She believes the funding should come from school site improvement dollars.

Member Bartholomew asked what we would be doing if we did not have a modernization project occurring. Mr. Clark said last year this became an issue and administration looked at a number of solutions to create a program space for the teachers who are interested in moving to full day kindergarten.

Member Burns believes there is space at Cajon Park for full day kindergarten, although it may not be the best for the instructional program. Dr. Johnson said a program could be run but you would need to hold a double session. There are no bathrooms in current room spaces and many teachers would have to move to make room for permanent classrooms in the same area for Kindergartners, preschoolers and EAK.

Member Ryan suggested the previous decision not be rescinded at this time but be reconsidered at the next meeting when the budget reports are provided.

President Carlisle said based on what he currently sees in the funding, he cannot support the expansion at this time in fear that funds may not be available for other important items. The Board already approved the design costs and asked to hold on moving forward until the next meeting.

President Carlisle summarized that on August 21st the Board will receive a budget for the current funding level of \$106 M. The budget reports will be categorized by sites, categories, and priorities. The Board would also like to see a budget for the full funding level of \$165 M. The reports will need to track any revisions.

Member Bartholomew said in reviewing the chart from the January workshop, Cajon Park projects are different than on the chart presented on May 12th. Mr. Clark shared the estimating process and said the numbers at that time were very soft. The construction management firm has not received a plan for fixed costs. The level of detail and numbers will change significantly for another six months and another layer of complexity is the energy savings.

Member Bartholomew likes the priority list better because it refers back to the Bond language.. President Carlisle would like a better understanding of the phasing timeline at \$110 M, so crews do not have to set up multiple times at school sites. Member Ryan said the goal is to make sure that all of the promised things get done and not to trace all Priority 1 items back to the Bond dollars. Member Burns has confidence that administration will get the \$165 M. A lot of promises have been made and it is a great responsibility of the Board, as the modernization will be a legacy Board members leave. Mr. Clark said administration recognizes the risk taken to get a Bond and move forward to make improvements.

Member El-Hajj believes that a discussion needs to occur about developer fees. She believes it is a pool of funding that has to be spent on capital facilities. Member Ryan wishes to determine if the developer fee funding portion was just from the three major developers. President Carlisle believes that the square footage fees were included in the funding dollars and would be supplemented by mitigation with the three major developers. Member Bartholomew said the focus of developer fees is for new or modernized classrooms for children.

President Carlisle said that the Board will be asking a lot of these types of questions. He wants to make sure that all schools get touched and desires parameters to assure that all schools get an equitable portion of dollars.

Member El-Hajj asked about the needs assessment that was completed several years ago. Mr. Clark said the needs assessment was an excellent analysis and served as a beginning point to develop priority items at school sites for modernization. Member El-Hajj said it may be helpful to include this information to use as a barometer.

Administration will bring this item back for Board discussion and consideration on August 21st with budget reports provided from the Colbi accounting software.

4.1. Report of Current Enrollment and Staffing

John Tofflemire provided a staffing and enrollment analysis as of August 6th, showing 5903 students enrolled. He said most schools are at or above the 3% projected loss of enrollment. Staffing based on current enrollment has some flexibility based on the budgeted staffing.

Mr. Tofflemire said Rio Seco is very heavily impacted with new enrollment and a couple of substitutes may be initially placed there. Based on Board action for relief of combination classes in junior high, he will be watching closely to make sure classes are balanced to relieve any combination classes in those grades.

G. BOARD POLICIES AND BYLAWS

1.1. Second Reading- Revised BB 9130, Board Committees

Revised BB 9130 was presented for a second reading. Dr. Johnson provided information from the Brown Act to support the revisions for BB 9130 stating that Board members attending a committee meeting, who are not the Board representatives to that committee, must be observers only. She said a Board member voting at an advisory committee would not impact committee decisions because decisions would come back to the Board for approval.

Member Burns does not support the policy as written and would like to strike Paragraph 5. He believes it sets up issues for the Board. His concern is specifically that the Board has made statements that they value the committees and their recommendation. If a committee recommendation came back that a Board member did not support, he would be uncomfortable if they were not able to express their feelings at the committee level. He would like all Board members to be representatives on the committees and believes the community expects additional members to attend committee meetings. Member Ryan said the bylaw refers to two types of committees, advisory and standing committees.

President Carlisle asked administration to seek further clarification from legal counsel. He said if a meeting is posted, the public has the opportunity to be there. He would like to have the opportunity to participate as a community member.

The Board and Superintendent will work together in the capacity of the Board Policy committee that was approved earlier in the meeting, and return the revised Board Bylaw with any changes.

1.2. Second Reading-New BB 9222, Resignation

1.3. Second Reading-Revised BP #5143.3, Health Examinations

Member Burns moved to approve new BB 9222 and revised BP 5143.3.

Motion: Burns

Second :Ryan

Vote: 5-0

H. BOARD COMMUNICATION

Member Ryan attended a presentation of County Health Services about uninsured children and looking at the census tracks to determine the best way to get uninsured children enrolled in health insurance programs. They have chosen Santee from the countywide demographics, to focus on families who qualify for Healthy Kids or Medi Cal and she thinks we need to be involved. Because of Santee's high median income, it is surprising that there is such a large number of children without health insurance. She believes Santee families' incomes may fall in between Healthy Families, where incomes can be too low, and Medi Cal, where families may not wish participate. She asked Emily Andrade to call Pam Smith to see how we can be involved.

Member Burns said Sea World is hosting the National Geographic competition with students from over 21 countries participating. The finalists will be competing on Thursday for the championship and Dr. Johnson, Mrs. Andrade and Mrs. Baranski will be attending. He also invited Board members to attend. He will introduce Dr. Johnson to the National Geographic director. The level of competition is really great and this could be something to use as a model with other school districts. He will be looking for a corporate sponsorship for the future.

President Carlisle reminded Board members of upcoming dates. He reported the City/Board meeting date was changed from August 22 to September 6, due to the need for Board members to go to Sacramento on August 22nd.

President Carlisle reported the strategies for the joint use applications. Member Ryan will call the legislative members of the State Allocation Board (SAB). Member Ryan said she called Senator Margett's staff who said they did not believe there is any issue with the applications. She asked the Senator's staff to review it and call if there were any questions or problems. Letters from community groups were encouraged instead of visits. She is very encouraged. Member Ryan will call all ten SAB members. Dr. Johnson reported that she is seeking support letters from CYT, YMCA, and the Boys & Girls Club. A draft letter will be sent to Member El-Hajj for editing.

Member Burns asked if we have any information about unification to address Jack Dales' item on the City/Board meeting agenda. Administration will get information on the process of unification for Board members prior to the meeting.

President Carlisle said he will present the CFH site plan with the ball field relocation plan. He would like to know if the City will give us assurance to rezone the 5.5 acres if we move the ball fields and to what extent are they willing to assist, since the move to CFH will benefit the community.

Developer mitigation is another agenda item and it is the Board's desire to have the entire community be represented in mitigation negotiations. As new developers come into town, there is an interest in improving school facilities as well as parks.

President Carlisle reported that an ICSC convention is in San Diego, Sept. 18-20. Mayor Voepel's office called to see if any Board members would be attending. The Board asked Linda to get more information about the conference to Board members.

Board members appointed Members Bartholomew and Burns to serve on the Board Policy Committee, to work with the Superintendent to review Board policies and bylaws.

I. CLOSED SESSION

President Carlisle announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
2. Public Employee Resignation (Govt. Code §54957)
3. Conference with Labor Negotiator (Govt. Code § 54956.8)
Agency Negotiator: John Tofflemire, Assistant Superintendent
Employee Organizations: California School Employees Association
Santee Administrators Association
Purpose: Negotiations
4. Conference with Real Property Negotiators (Govt. Code §54956.8)
Location: Santee School Site, 10445 Mission Gorge Rd., Santee 92071
Agency Negotiators: Dr. Lis Johnson, Superintendent
Bill Clark, Assistant Superintendent, Business Services
Negotiating Party: City of Santee
Purpose: Price and Terms
5. Public Employee Performance Evaluation
Superintendent

The Board entered closed session at 9:35 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 11:10 p.m. President Carlisle reported that in closed session, it was motioned by Member Burns and seconded by Member El-Hajj to accept the resignation of employee #328-053. The motion was carried with President Carlisle, Member Bartholomew, Member El-Hajj, Member Burns, and Member Ryan voting yes.

President Carlisle reported that in closed session, the Board voted unanimously to give the Superintendent an increase in compensation by the percentage granted to employees for the 2007/08 school year, retroactive to July 1, 2007, and to extend her contract for an additional year, to 2010.

The August 7, 2007 regular meeting adjourned at 11:15 p.m.

Dianne El-Hajj, Clerk

Lisbeth A. Johnson, Ed.D., Secretary